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CONTRACT MANAGEMENT

**CHANGE ORDER APPROVAL FORM**

2011 MAR -8 AM 10: 23

PROJECT: Chester Road/SR200/Amelia Concourse CHANGE ORDER NUMBER: 08  
Intersection Improvements Project DATE: 02/28/11  
 \_\_\_\_\_ CONTRACT NUMBER: CM1594  
 TO CONTRACTOR: W.R. Townsend Contracting, Inc.

Reason for Change Order: Due to work schedule of contractor utilizing work time beyond regular hours, the CEI Team was required to work additional time in order to provide County contractual services. Per section 01-11-002-2 (Paragraph 2.01-2.02) of the Contract documents, the Contractor will be required to reimburse the County for defined expenses.

Original Contract Sum.....	\$	<u>1,402,947.48</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>25,883.40</u>
Contract Sum Prior to This Change Order.....	\$	<u>1,428,830.88</u>
Amount of This Change Order (Add/Deduct).....	\$	<u>(9,750.00)</u>
New Contract Sum Including this Change Order.....	\$	<u>1,419,080.88</u>

Change in contract days: 0 days

APPROVED BY: [Signature] DATE: 3/7/11  
 Project Manager (Department Head)

APPROVED BY: [Signature] DATE: 3/23/11  
 Contract Manager

APPROVED BY: [Signature] DATE: 3-24-11  
 Director of Office of Management & Budget

APPROVED BY: [Signature] DATE: 3/25/11  
 County Manager

11 MAR 23 PM 2:26  
COUNTY CLERK

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2011 MAR 31 PM 5:06

SECTION 00 63 63

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CHANGE ORDER REQUEST FORM

2011 MAR -4 PM 3: 35

(Instructions on 00 63 63-2)

CM 1594

No. 8 (per updated number system)

PROJECT \_\_\_\_\_ DATE OF ISSUANCE \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract / Purchase Order No.: 10000553-05

CONTRACTOR: WR Townsend Contracting, Inc. ENGINEER / ARCHITECT: Connelly & Wicker Inc.

You are directed to make the following changes in the Contract Documents.

**Description:** Per section 01-11-00-2 (Paragraph 2.01-2.02) of the Contract documents, the Contractor will be required to reimburse the County for defined expenses.

**Reason for Change Order:** : Due to work schedule of WR Townsend utilizing work time beyond regular hours, the CEI Team was required to work additional time in order to provide County contractual services.

Attachments: See attached.

<p>CHANGE IN CONTRACT PRICE:</p> <p>Original Contract Price</p> <p><del>\$1,483,510.48</del> \$ 1,402,947.48 <i>3-4-11</i></p>	<p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times</p> <p>Substantial Completion: 180</p> <p>Ready for Final Payment: 225 (days or dates)</p>
<p>Net change from previous Change Orders No. 1 to No.7</p> <p><del>\$22,883.40</del> \$ 25,883.40 <i>3-4-11</i></p>	<p>Net change from previous Change Orders No. 1 to No. 6</p> <p>n/a (days)</p>
<p>Contract Price prior to this Change Order</p> <p><del>\$1,518,072.88</del> \$ 1,428,830.88 <i>3-4-11</i></p>	<p>Contract Times Prior to this Change Order</p> <p>Substantial Completion: 180</p> <p>Ready for Final Payment: 225 (days or dates)</p>
<p>Net Increase (decrease) of this Change Order</p> <p>(\$9,750.00)</p>	<p>Net Increase (decrease) of this Change Order</p> <p>n/a (days)</p>
<p>Contract Price with all approved Change Orders</p> <p><del>\$1,508,322.88</del> \$ 1,419,080.88 <i>3-4-11</i></p>	<p>Contract Times with all approved Change Orders</p> <p>Substantial Completion: 180</p> <p>Ready for Final Payment: 225 (days or dates)</p>

RECOMMENDED:

By: CB-Adly  
Engineer/Architect (Authorized Signature)

Date: 2/18/11

APPROVED:

By: [Signature]  
COUNTY (Authorized Signature)

Date: 2/28/11

ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)

Date: 1/25/2011

## CHANGE ORDER

### INSTRUCTIONS

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#### A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed, any effect of a Change Order, thereon, should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

#### B. COMPLETING THE CHANGE ORDER FORM

Engineer / Architect / Etc. initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from the County or both.

Once Engineer / Architect / Etc. has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to the County for approval. Engineer should make distribution of executed copies after approval by the County.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.

The following summarizes the additional hours worked by PB Americas, Inc. (County's CEI) in order to provide contracted services during a period where Contractor worked multiple shifts:

**Michael Schanbacher**

Week of	Additional Hours	Hourly Rate	Reimbursement Amount
10/30/2010	10	\$125.00	\$1,250.00
11/6/2010	8	\$125.00	\$1,000.00
11/13/2010	6	\$125.00	\$750.00

**\$3,000.00 Total**

**Michael Tippit**

Week of	Additional Hours	Hourly Rate	Reimbursement Amount
11/13/2010	10	\$125.00	\$1,250.00
11/20/2010	5	\$125.00	\$625.00
11/27/2010	3	\$125.00	\$375.00
12/11/2010	6	\$125.00	\$750.00
12/18/2010	12	\$125.00	\$1,500.00

**\$4,500.00 Total**

**George Mayforth**

Week of	Additional Hours	Hourly Rate	Reimbursement Amount
11/27/2010	6	\$125.00	\$750.00
12/4/2010	2	\$125.00	\$250.00
12/11/2010	4	\$125.00	\$500.00
12/18/2010	6	\$125.00	\$750.00

**\$2,250.00 Total**

**\$9,750.00 Grand Total**

CAPITAL PROJECTS ADMINISTRATION

CONTRACT SUMMARY

PROJECT: STATE ROAD 200 R.O.W.

CONTRACTOR: W. R. TOWNSEND CONTRACTING, INC.

DESCRIPTION	Original Contract Sum	Change Orders	New Contract Sum (including change orders)
SR200	\$522,096.10		\$522,096.10
Chester Road	\$590,908.90		\$590,908.90
Amelia Concourse	\$289,942.48		\$289,942.48
Change Order No. 1	\$0.00	\$344.00	\$344.00
Change Order No. 2	\$0.00	\$4,400.00	\$4,400.00
Change Order No. 3	\$0.00	\$3,935.00	\$3,935.00
Change Order No. 4	\$0.00	\$659.23	\$659.23
Change Order No. 5	\$0.00	\$12,581.60	\$12,581.60
Change Order No. 6	\$0.00	\$2,273.57	\$2,273.57
Change Order No. 7	\$0.00	\$1,690.00	\$1,690.00
Change Order No. 8	\$0.00	-\$9,750.00	-\$9,750.00
	<b>\$1,402,947.48</b>	<b>\$16,133.40</b>	<b>\$1,419,080.88</b>

CHANGE ORDER DETAILS & VALUES		
1	Shift S5 by approximately 8 ft. to right and add 8 ft. of 24" pipe (430-175-101) to meet shifted S-5	\$344.00
2	Provide 800 LF of signal conduit between AIA & Shoppes of Amelia along west side of Chester Road	\$4,400.00
3	Perform abandonment of well located at station 2+78 (L.T.) on Amelia Concourse	\$3,935.00
4	Provide concrete overlay to match adjacent sidewalk profile	\$659.23
5	Conduit to network irrigation services and repair damage to electrical (landscape) which occurred pre-ward	\$12,581.60
6	Provide conduit beneath Amelia Concourse ofr electrical & water; up-lighting and reestablish damaged electrical service	\$2,273.57
7	Relocation of Interconnect System devices to new location	\$1,690.00
<b>TOTAL CHANGE ORDERS:</b>		<b>\$25,883.40</b>
PENDING CHANGE ORDERS:		
8	Ashpalt Repair AIA Turn L. (Work Directive No. 1)	\$4,140.50
	CEI cost utilizing work time beyond regular hours	-\$9,750.00
<b>TOTAL PENDING CHANGE ORDERS:</b>		<b>-\$5,609.50</b>
<b>TOTAL APPROVED/PENDING CHANGE ORDERS</b>		<b>\$20,273.90</b>
<b>TOTAL CONTRACT VALUE WITH ALL CHANGE ORDERS:</b>		<b>\$1,423,221.38</b>